



Directorate of Information Technology & Support System

University of Kashmir

Hazratbal, Srinagar-190006, Kashmir, J&K (India)

Advertisement Notice

Applications on the prescribed format, which can be downloaded from the University website www.kashmiruniversity.net under 'Job' section, are invited for engagement of one Accounts Assistant on contractual basis against a consolidated salary of Rs.20,000/- per month in the Directorate of IT & SS for a period of one year or until the substantive appointment is made, whichever is earlier. The terms and conditions governing the appointment shall be as applicable in the University. The qualifications for the said post shall be :

Essential

- I) M.Com. with at least 55% marks
Or
M.B.A. in Accounts with a minimum of 55% marks; and
- II) One year Diploma in Computer Applications from any recognized Institution.

Desirable

Experience in the University system

Application Forms complete in all respects and attached with relevant documents should reach office of the Directorate of IT & SS by or before **August 7th, 2018**.

Selection procedure

Selection for contractual engagement shall be based on the academic merit and performance in interview. However, in case the number of eligible candidates exceeds twenty (20), an objective-type test shall be conducted to short-list the number of candidates for interview. The appointee engaged on contractual basis shall have no claim, whatsoever, for permanent absorption against the post.

Sd/-

Director

No:F(Contractual-Accts Asstt)ITSS/18

Dated: July 21, 2018

7. Appointments, held, if any

Organization	Designation/nature of appointment	From	To	Job Responsibilities

Declaration

I hereby declare that the entries made by me in the above columns are true to the best of my knowledge belief and nothing has been concealed or mis-represented. Any of my above statement, if found to be incorrect/false at any stage of the selection process or afterwards, will, in addition to debarring me permanently or for a specific period from any employment in the University, also render me liable for criminal prosecution.

Dated.....

Signature of the candidate