University of Kashmir
Hazratbal, Srinagar

Re-Advertisement
ENGAGEMENT OF PROJECT ASSISTANT

University of Kashmir will be conducting a Walk-in-Interview for filling up a vacant position of **Project Assistant** under the DST-sponsored Pilot Project (in partnership with British Council), entitled **"Gender Advancement for Transforming Institutions (GATI)"**. Woman in Science & Engineering (WISE) KIRAN Division, DST, is implementing this programme in Scientific Institutions of Higher Education and Research. The position is purely on contract basis. The eligibility and desired qualifications along with other details are as below:

1.	Name of the Temporary Position	Project Assistant - 01
2.	Name of the Research Project	Gender Advancement for Transforming Institutions (GATI)
3.	Name of the Sponsoring Agency	DST
4.	Tenure of the Project	Till the duration of Project
5.	Essential Qualification	Graduation in Engineering/Medicine/Pharma or Graduation in Science with minimum 1 year of experience
6.	Desirable Qualifications/ Experiences	Same as Essential Qualification. In addition candidate should be well versed with Word, Excel, Statistical analysis and should have good communication skills/Experience of having worked in a relevant field
7.	Work Description & Key responsibilities	Candidate is expected to execute the objectives of the project and will assist in preparing work plan and conducting workshops/trainings/awareness programmes in Gender Equity in STEMM areas. Candidate also needs to collect data and prepare project reports on time-to-time basis. Project related visits to satellite campuses are also required
8.	Consolidated Salary/ Fellowship	Rs. 22,000/- per month
9.	Selection Process	Interview through a duly constituted Selection Committee
10.	Location of project	University of Kashmir, Srinagar

For technical information on the project, the candidate may contact the Principal Investigator/ Nodal Officer at the following address:

Name: Dr. Rabia Hamid
Associate Professor & Head, Department of Nanotechnology, University of Kashmir.
email ID: **rabia.hamid@uok.edu.in**

General Conditions:

1. The candidates are required to bring completed application forms as per the format attached, along with all supporting documents at the time of interview. Candidates shall also mail a soft copy of the same, with subject line: **Application for the Post of Project Assistant under the project "Gender Advancement for Transforming Institutions (GATI)"** on the email ID: **rabia.hamid@uok.edu.in** *not later than 5:00 pm on or before March 25, 2022*. Applications received online after the deadline will not be accepted.
2. Application form needs to be typed according to the prescribed format (**Annexure-I**) and must be accompanied by: (a) Self attested copies of educational qualifications and Date of birth certificates and (b) Scanned copies of experience letter/certificate, failing which applications will not be considered.
3. **Interview** will be held on **March 29, 2022 from 10:30 am onwards** in the *office of the Dean, School of Biological Sciences, University of Kashmir*. Candidates should bring along original certificates and other relevant documents at the time of interview.
4. If selected, the candidate will have to provide original documents for verification at the time of joining.
5. No TA/DA will be paid for attending the interview.

Nodal Officer
GATI-Pilot Programme

No: F(GATI-Pilot Prog-PA-Rec)/KU/2022/1
Dated: 18-03-2021

Copy to:
1. Dean Research & Chairperson, GSAT, University of Kashmir, for kind information
2. Director, IT&SS, University of Kashmir for uploading on the official website of University of Kashmir
3. Public relations officer, University of Kashmir, with a request to have the Brief Advertisement Notice published in English and Urdu Daily newspapers for wide publicity
4. Project file

<u>Annexure-I</u>
APPLICATION FORM FOR THE ENGAGEMENT OF PROJECT ASSISTANT
University of Kashmir, Hazratbal, Srinagar

Passport size photo

a.	Post applied for	
b.	Name of the applicant	
c.	Current designation, if employed	
d.	Current pay scale, if employed	
e.	Father's Name	
f.	Mother's Name	
g.	Date of birth	
h.	Contact details (Address, E.mail, phone number)	

(1) Personal Information:

(2) Educational qualifications (from Matriculation onwards):

Degree	Name of the Institution/University	Year of Passing	Grade**/ Division	% of marks	Main subjects
**Please provide grade equivalence to percentage of marks, if any.*					

(3) Details of experience in relevant fields:

S.No	Name of Institute/ Organization/ Department	Designation	Period		Nature of duty (Roles and responsibilities held by applicant)	Last pay drawn as per last pay certificate
			From	To		

(4.a) Details of Publications (please attach list as Annexure):

Category	Number
(1) Peer-reviewed Papers	
(2) Technical/Research Reports	
(3) Books/Manuals	
(4) Others	

(4.b) Details of Projects/ work experience (please attach list as Annexure):

Sl. No.	Projects	Project assigned for (Institute/Organization/Department)

(5) Any other relevant information:

Declaration by the Applicant

I hereby declare that all the particulars stated in the application and enclosures are true to the best of my knowledge and belief.

(Signature of Applicant)

Place: _____
Date: _____

List of Annexures:

1.
2.
3.