



POPULATION RESEARCH CENTRE
UNIVERSITY OF KASHMIR
(NAAC Accredited Grade “A+”)



University Campus, Hazratbal, Srinagar (J&K)- 190006

www.prcku.uok.edu.in Email: directorprc@uok.edu.in

Advertisement Notice No. 03 of 2024

Dated: 27-12-2024

The Population Research Centre, Srinagar invites online applications from the domiciles of the UT of Jammu & Kashmir for the posts of Research Investigator (**02 posts**) and Field Investigator (**01 post**) under University of Kashmir, Srinagar-190006 (J&K), accredited Grade ‘A+’ by NAAC. The details of posts, emoluments, qualification and experience are as under:

Name, Number of Posts with Reservation and Post Code	Pay Level (Rs)	Prescribed qualifications	Experience
Research Investigator (02 posts; 01 UR & 01 SC) Post Code: UR:- PGD-PR-2 SC:- PGD-PR-3	Level 6, Rs. 35400-112400/- (Plus allowances as admissible under rules)	1. A domicile of the UT of J&K; 2. At least Second Class Post Graduate Degree in Demography/ Population Studies/ Statistics/ Economics/ Mathematics/ Sociology/ Social Work/ Psychology/Anthropology/ Geography; 3. Knowledge of Computer Applications	3 Years’ experience in data collection/ analysis and report writing. (Relaxable for candidates with higher qualifications).
Field Investigator (01 post-UR) Post Code: PGD-PR-4	Level 6, Rs. 35400-112400/-(Plus allowances as admissible under rules)	1. A domicile of the UT of J&K; 2. At least Second Class Post Graduate Degree in Demography/ Population Studies/ Statistics/ Economics/ Mathematics/ Sociology/ Social Work/ Psychology/Anthropology/ Geography; 3. Knowledge of Computer Applications	Some experience in collection/ analysis of data

- **The posts are temporary and likely to continue with the continuation of the Population Research Centre at the University of Kashmir, J&K by the Ministry of Health and Family Welfare.**
- Further Information can be had from the office of the Coordinator, Population Research Centre through Office Phone No:0194-2415541, and E-mail: directorprc@uok.edu.in

I) IMPORTANT DATES:

I	Submission of Online Forms/ Hard Copy from	30th December, 2024
II	Last date for Submission of Online Forms	29th January, 2025
III	Last date for submission of Hard copy	31st January, 2025

II) PERCENTAGE EQUIVALENCE OF GRADE POINTS FOR A SEVEN POINT SCALE:

In the Seven Point Scale with letter grades O, A, B, C, D, E & F, “B” shall be regarded as equivalent of 55%, wherever the grading system is followed:

Grade	Grade Point	%age Equivalent
O=Outstanding	5.50-6.00	75-100
A=Very Good	4.50-5.49	65-74
B=Good	3.50-4.49	55-64
C=Average	2.50-3.49	45-54
D=Below Average	1.50-2.49	35-44
E=Poor	0.50-1.49	25-34
F=Fail	0.00-0.49	00-24

A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D. Degree holders, who have obtained their Master’s Degree prior to 19th September, 1991.

III) SUBMISSION OF ON-LINE APPLICATION FORMS:

Step 1: Visit <http://www.kashmiruniversity.ac.in> and Click on **Jobs/Recruitment** link. Read detailed important Instructions and Preview of whole process for Registration and submission of Application Form before proceeding ahead.

Step 2: Candidate needs to register himself/herself before submitting the Online Application. For Registration, Click on the Register as an Applicant link. Remember the Username and Password for future reference. Use valid Email id and mobile during registration process.

Step 3: After successful Registration, Login into the system by using your Username and Password.

Step 4: Key in the personal details, educational qualifications, experience etc then **Preview** the Form. If details are correct, Click on **Submit**. If there are variations or you want to update, Click on Preview button, make corrections, updating and then Submit. **Remember, no editing or updating is allowed after the Form is submitted.** Get a print out and note the Form No. for future reference.

Step 5: Deposit the Application Fee through Online mode only of:

- i. Rs. 750 for Open Category
- ii. Rs. 500 for Reserved category.

However, the persons with benchmark disabilities (PwD) are exempted from payment of application fee.

IV) SUBMISSION OF DOWNLOADED APPLICATION FORMS (HARD COPY)

The shortlisted applicants are required to produce printout of ONLINE application form (Hardcopy) completed and duly self-attested along with supporting documents as and when asked for.

V) GENERAL INSTRUCTIONS AND TERMS AND CONDITIONS:

- a) The age of candidates for the above posts as on 01.01.2024 should be:
 - a. Not below 18 years; and
 - b. Not above:
 - i. 40 years in case of Open Merit.
 - ii. 42 years in case of Physically Challenged candidates.
 - iii. 43 years in case of SC/ST/RBA/EWS/LAC/PSP/Social caste.
- b) In addition to Pay Band/ Pay Level, D.A. Medical Allowance, House Rent and other allowances as admissible to the staff of the Population Research Centre is payable to the appointees.
- c) The appointee is not entitled to GP fund/ pension, however, Contributory Provident Fund/ NPS/ gratuity and leave encashment will be applicable to the appointee as permissible under rules/ guidelines of the Ministry.
- d) Terms and conditions of appointment of the candidates shall be governed by the provisions of the Kashmir & Jammu Universities Act, 1969, and Statutes & Regulations made there under from time to time, and the Union Ministry of Health and Family Welfare, whichever applicable.
- e) The University reserves the right not to fill up the post advertised, if circumstances so warrant, without assigning any reason thereof.
- f) No TA/DA shall be paid to the candidates for appearing in the interview.
- g) There shall be no age bar for in-service candidates of the University of Kashmir.
- h) Only those candidates should apply for the posts, who fulfill the eligibility criteria on or before the last date of submission of applications.
- i) Applications received late or not in proper format or incomplete in any respect shall not be entertained.
- j) Applications by Government servants should be sent through the Administrative Authority concerned. In the case of the University Teachers/Employees, through the Registrar of their respective University and in the case of persons employed in the private firms and Institutions through the Head of the firm/institutions concerned. **APPLICATIONS NOT ROUTED THROUGH THE RESPECTIVE CHANNELS ARE LIABLE TO BE REJECTED.** However such candidates are advised not to wait for the last date and an advance copy may be sent at the earliest followed by application through proper channel.
- k) Canvassing in any form by or on behalf of the candidate will be a disqualification.
- l) Impersonation or submission of false/ fabricated/ tampered documents or making incorrect/false statements by a candidate, will, render him/her liable for criminal prosecution.
- m) All enclosures attached with the Application Form should be self attested and the candidates shall have to produce the original documents relating to their age, qualifications, experience, fitness and other claims whatsoever at the time of interview.
- n) The candidates are advised to write their name strictly as per Matriculation/ Higher Secondary Certificates.
- o) The interview call letter/s shall be sent through E-mail/ SMS on the e.mail address and mobile number mentioned in the respective application form/s.
- p) The University shall verify the antecedents of all documents of the candidates submitted at any time of appointment or during the tenure of service. In case, it is detected that the

documents submitted are fake or the candidate has a clandestine antecedents/ background and has suppressed the said information, his/her services shall be terminated forthwith and the action shall be taken as warranted under rules.

- q) Eligible candidates shall have to undergo the process of screening/ shortlisting/ selection to be determined by the University which shall be notified separately.
- r) Addendum/ Corrigendum/ Notice regarding this advertisement shall be uploaded on the University/ PRC website only.
- s) Candidates are advised to regularly check University/ PRC website for latest updates/ important instructions, released by the University from time to time. No separate intimation in this regard shall be given.
- t) Candidates who have applied for the post of Research Investigators against the advertisement Notice No. KU/PRC/Advt-PI/2021 dated 16-11-2021 and No. KU/PRC/Advt-2/2023 dated 22-09-2023 need to apply afresh online against this advertisement for consideration of their candidature. However, they can approach the Office of the Population Research Centre for refund of their earlier application fee, if any. Further, such candidates have to get their application forms, previously submitted by them, forwarded by the Co-ordinator PRC to the Office of the Recruitment Section with a certificate that the candidate has applied against the Advertisement Notice No. KU/PRC/Advt-PI/2021 dated 16-11-2021 and/or Advertisement No. KU/PRC/Advt-2/2023 dated 22-09-2023, for further process, if otherwise eligible.

Sd/-
REGISTRAR

No.: KU/PRC/Advt-PI/2024
Dated: 27.12.2024