



# UNIVERSITY OF KASHMIR

HAZRATBAL, SRINAGAR, KASHMIR-190006  
(NAAC Accredited Grade A+)

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## **NOTICE INVITING e-TENDER**

For and on behalf of University of Kashmir, online bids through e-tender are invited from Authorized/ Registered Dealers/ Firms/ Agencies (**operating in Kashmir Valley**) of Oil & Natural Gas Companies for supply of LPG refills (Commercial cylinders) to University of Kashmir, Main/ Zakura and other satellite campuses for a period one year. The detailed terms and conditions forming Annexure 'A' to this notice can be downloaded from the Kashmir University website [www.kashmiruniversity.net](http://www.kashmiruniversity.net)

The bids can be uploaded on the website [www.jktenders.gov.in](http://www.jktenders.gov.in) by or before **06-11-2023 (upto 1:30 p.m)**.

**Assistant Registrar  
(Estates)**

**No:- F(e-tender LPG)/Est/Ku/23**  
**Dated:- 25-10-2023**



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## ANNEXURE A

### TERMS AND CONDITIONS FOR Supply of LPG refills and allied items to University of Kashmir :

1. The bidder has necessarily to be authorised dealer of the Company supplying Gas.
2. The bidders have to offer Discount (in Rupees) on the Company Price applicable FOR respective area of supply, against each item mentioned in the BoQ.
3. The areas of supply include:
  - a. Main Campus, Hazratbal Srinagar
  - b. Zakura Campus Srinagar
  - c. North Campus, Delina Baramulla
  - d. South Campus, Anantnag
  - e. Kupwara Campus, Wayan Kupwara
4. The items to be supplied are as under:
  - a. Refilling of Commercial (19 Kg) LPG Cylinders.
  - b. LPG Commercial (19 Kg) Cylinder (New connection) with documentation
  - c. Regulator (company approved)
  - d. Pipe (company approved)
5. Tentative requirement of LPG (refills) is 1000 cylinders (approximately) **w.e.f 16-11-2023 to 15-11-2024**
6. The bidder shall have to upload the detailed particulars as per the format given in Annexure-B (Compliance Sheet) and the copies of documents including Tender Fee of Rs. 2000/- and EMD of Rs. 15000/- pledged to Registrar, University of Kashmir, as per the said format.
7. All the documents forming part of technical bid shall be placed in one envelop-1 superscripted with "A-Technical Bid Documents" while as financial bid documents shall be placed in envelop-2 superscripted with "B-Financial Bid". Both the envelops shall be placed in one big envelop superscripted with "**Tender for Supply of LPG**" and placed in the Tender Box available in Registrar's Office.
8. The Financial bid of only those bidders will be opened who qualify the Technical Stage
9. **Financial Evaluation Scheme:**

The bench mark for allotment of the contract shall be the highest discount offered by a bidder for item (a) i.e Refills of Commercial (19 Kg.) LPG cylinder feasibility apart. However, the contractor shall also be bound to supply all other items, if required by Kashmir University mentioned at 4(b), 4(c) & 4(d) at the highest discount to be offered by bidders.
10. The successful bidder shall have to keep adequate stock available so that the supplies are delivered in one day at each campus/ department/ centre;
11. The successful bidder shall have to submit latest GST clearance certificate;
12. The University reserves the right to accept or reject any or all offers without assigning any reasons and without any notice;
13. In case the terms and conditions are not followed in letter and spirit by the successful bidder, the University reserves the right to forfeit the CDR/ FDR and also impose penalty on the firm;

*Assistant Registrar  
(Estates)*



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## Annexure B- Compliance Sheet

Please fill the sheet and upload on [www.jktenders.gov.in](http://www.jktenders.gov.in) in PDF format

1. Title of Applicant Firm		Upload valid dealership certificate (only Kashmir Valley based dealership may apply)
2. Proprietor/ Managing Director name		
3. Registered (postal) address of the firm	Landmark: Pin code:	
4. Landline no.		
5. Cell No.		
6. E-mail id:		
7. Have you uploaded scan copy of DD for Rs. 2000/- on a/c of tender fee (non-refundable)	DD No. _____ Dated: _____	Yes/ No
8. Have you uploaded scan copy of DD for Rs. 15000/- on a/c of EMD (refundable)		
9. Have u uploaded scan copy of PAN Card	PAN No:	Yes/ No
10. Have u uploaded scan copy of GST registration certificate	GST No.:	Yes/ No
11. Have u uploaded latest GST return documents		Yes/ No
12. Have u uploaded scan copy of Affidavit as per Annexure C		Yes/ No

### CERTIFICATE

1. The above details and uploaded documents are true/ correct/ genuine to the best of my knowledge and belief and nothing has been concealed;
2. I have read and understood the terms and conditions given in the annexure A to this notice and agree to abide by the same;

Authorized signatory (with seal)  
Name:



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**(Annexure C- Proforma for affidavit)**

**To be written on non-judicial stamp paper and attested by Notary**

I/ we, \_\_\_\_\_ S/o \_\_\_\_\_  
R/o; \_\_\_\_\_, police station \_\_\_\_\_, District \_\_\_\_\_  
\_\_\_\_\_ (Managing Partner or sole proprietor of firm)  
\_\_\_\_\_ undertake on oath as under:

1. I/ my firm/ company is not blacklisted by any Union/ UT Govt. organization.
2. No individual/ firm/ companies blacklisted by the Union/ UT Govt. or any partner or share holder thereof, have any connection directly or has any subsisting interest in business of my firm.
3. Neither I nor my partners are involved/ convicted in any criminal case/ economic offence and no criminal case/ economic offence is pending against me or my partner in any court of Law/ registered with police.
4. I have verified the antecedent/ character of my workers whose services are to be utilized in the assignment.
5. I/ we hereby certify that the information provided by me/ us is correct and all the documents attached with the technical bid are genuine and valid as on date. I/ we further state that I/ we have read and understood the terms and conditions mentioned in the tender document.
6. If I fail to abide the terms and condition mentioned in the tender document, I give rights to the University to forfeit the earnest money/ performance security and whatever action the University authorities deem appropriate, they are at liberty to take action.

**Deponent**

**Dated:** \_\_\_\_\_

**Verification:**

I/ we do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and it conceals nothing.

**Deponent**